

Wednesday, March 16, 2022

Board Meeting Agenda

Board Room #1
2nd Floor Conference Center
9960 Mayland Drive
Henrico, VA 23233

To join meet.google.com/sie-nsgv-bdz or dial in (US) +1 316-536-0445 PIN: 139 428 345#

- 10 a.m. Call to Order – **Laurie A. Warwick, CPA, Chair**
Approve remote participation, if applicable
Security Briefing – **Nicole Reynolds, Licensing and Operations Support**
Determination of Quorum
Approval of March 16, 2022, Agenda
Approval of Jan. 11, 2022, Board meeting minutes

Public comment period (non-enforcement matters only)*
- 10:15 a.m. 1. VFOIA Presentation – **James Flaherty, Assistant Attorney General**
 - VBOA will enter into **closed session** under authority of § 2.2-3711(A)(8), consultation with legal counsel regarding specific legal matters.
Reconvene in Open Session
- 10:45 a.m. 2. Enforcement
 - 2020-068-027U Consent Order (Brown)
 - 2021-023-011D Consent Order (Bradshaw)
 - 2020-036-011U, Board Order (Bradshaw, Rogers)
 - 2021-033-015U Board Order (Bradshaw, Rogers)
 - 2019-251-024D Consent Order (Bradshaw, Lewis)
 - 2019-223-019D Board Order (Lewis, Bradshaw)
 - 2020-011-004U Board Order (Lewis)
 - 2020-020-006U Board Order (Lewis)
 - 2020-306-306C Board Order (Glynn)
 - 2021-0016 Board Order (Glynn)
- 12:30 p.m. 3. Adjourn for lunch
- 1 p.m. 4. NASBA and AICPA Committee Updates – **Laurie A. Warwick, CPA, Chair**
- 1:15 p.m. 5. Executive Director's Report – **Nancy Glynn, CPA, Executive Director**
 - General updates
 - CPA Pipeline – **Nancy Glynn, CPA, Executive Director**
 - Financial and Board Report update – **Renai Reinholtz, Deputy Director**

- FY2021 draft VBOA financial statements (Board vote to adopt)
- Revenue forecasting using new pipeline numbers
- Enforcement update – **Matthew Ross, Enforcement Director**
- Communication plans for renewals – **Kelli L. Anderson, Communications Manager**
- General Assembly update – **Vasa Clarke, Information and Policy Advisor**
 - Periodic Review, 18VAC5-11 Public Participation Guidelines

1:30 p.m.

6. Board Discussion Topics – **Laurie A. Warwick, CPA, Chair**

- Guidance Document – Unlicensed Use of CPA Title – **Nancy Glynn, CPA, Executive Director** (Board vote to adopt)
- ACCA discussion – **Nadia Rogers, CPA**
- S.M.A.R.T. Goals update – **Nancy Glynn, CPA, Executive Director**
 - Qualifying CPE revisions: **complete**
 - Peer Review Enforcement: March 2022 - **Nadia Rogers, CPA**
 - Education Accreditation: May 2022
 - Education for Licensure: May 2022
 - Enforcement Process: Test drive changes with launch July 2022
 - Education for Exam: August 2022
 - Fee Structure: June 2023
- Chair and Vice Chair Elections, bylaws and processes – **Nancy Glynn, CPA, Executive Director**

Nominees

 - Chair – Laurie Warwick and Wendy Lewis
 - Vice Chair – Wendy Lewis and William Brown

2:30 p.m.

7. Additional Items for Discussion

- Sign Conflict of Interest forms
- Sign Travel Expense vouchers
- Future meeting dates
 - May 25, 2022 (planning meeting)
 - June 23, 2022

3 p.m.

Adjournment

***Five-minute public comment, per person, on those items not included on the agenda.**

Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the VBOA office at (804) 367-8505 at least five days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The VBOA fully complies with the Americans with Disabilities Act.